

Panel Date	Decision	Action	Response	Date for Future Action
<b>7/11/06</b>	<p><b><u>Disability Access</u></b></p> <p>Preliminary report considered. Further information requested on the Council's existing policies on disability equality and access and on research in this area.</p>	Further reports submitted.		
<b>5/12/06</b>	Disability Equality Scheme and Action Plan endorsed. Further research to be undertaken within Members' wards and officers of the County Council and of the Police requested to attend future meetings to discuss the study.	Representatives of the County Council and of the Police invited to future meetings.		
<b>6/02/07</b>	Panel met with representatives of Speaking Up and G Morris. A number of matters were identified for further consideration. – improved enforcement of disabled parking bays, extending bus pass hours for disabled users, Council paperwork, advertising of disabled facilities at leisure centres and advocacy services at Council offices.	Report submitted to the Cabinet on high dependency toilets on 28/06/07.	The Cabinet decided to approach Papworth Trust for their advice on the need for high dependency facilities for people whose disabilities are so severe as to prevent them from using conventional toilets designed for the disabled and in particular on the possibility of extending the availability of facilities at Saxongate, Huntingdon for such use.	
<b>5/06/07</b>	Meeting attended by County Council's Access Officer. A number of avenues identified for further investigation. Cabinet to be requested to consider providing high dependency toilets.	Survey sent to Town and Parish Councils and District Councillors. Returns received.		
<b>4/12/07</b>	Findings of survey considered. The Panel requested:			

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	<p><b><u>Disability Access (Cont.)</u></b></p> <ul style="list-style-type: none"> <li>• further consultation with Town and Parish Councils on dropped kerbs and parking, the findings of which will be forwarded to the County Council and police respectively for action/comment;</li> <li>• that views on the need for more low liner buses and training for employees on the needs of those with disabilities be forwarded to bus operators;</li> <li>• that a suggestion that carers be provided with free bus passes be forwarded to the County Council;</li> <li>• details of potential consultees on Council policies and services representing local disability groups.</li> <li>• that a representative of Directions Plus be invited to a future meeting to discuss the study;</li> <li>• further investigation of the existence of the Disability 'Blue' Route scheme implemented by the Council; and</li> <li>• that investigations be made on the use of Blue Badge parking permits,</li> </ul>	<p>Further consultation documents despatched.</p> <p>Letters sent to bus operators.</p> <p>Carers UK consulted.</p> <p>List submitted to meeting in January 2008.</p>	<p>Presentation received at Panel's April 2008 meeting.</p> <p>Advised that the Papworth Trust did not have Disability 'Blue' Routes in the District.</p> <p>The Council's Supervising Inspector reported that very little enforcement action is taken</p>	

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<b><u>Disability Access (Cont.)</u></b>				
	to include the procedures involved in applying for a permit.		towards Blue Badge Holders.	
4/03/08	Suggestion made to invite a representative from Hunts Forum of Voluntary Organisations to a future meeting to discuss the study.		Presentation received at Panel's July 2008 meeting.	
1/07/08	Working Group established comprising Councillors Mrs M Banerjee, S J Criswell, Mrs K E Cooper and Mrs J A Dew to review the findings of the study.	Meetings held on 8 <sup>th</sup> September, 9 <sup>th</sup> October and 4 <sup>th</sup> December.		
6/01/09	Final report endorsed for submission to the Cabinet. Councillor Criswell nominated to attend the relevant Cabinet meeting to present the report.		Report considered by the Cabinet at their meeting on 29 <sup>th</sup> January 2009.	
<b><u>Adoption of Roads and Sewers</u></b>				
5/12/06	Study to be undertaken into the processes and procedures involved with the adoption of roads and sewers.	Information requested.	Scoping report to be submitted to a future meeting.  Representative of the Anglian Water to be invited to attend a future meeting to discuss the study.	
5/06/07	Report deferred to next meeting.	Meeting to be arranged.	First meeting held on 22/10/07.	

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<p><b>3/07/07</b></p>	<p><b><u>Adoption of Roads and Sewers (Cont.)</u></b></p> <p>Working Group established comprising Councillors J D Ablewhite, D A Giles, Mrs C A Godley and P K Ursell, to undertake a review on the process of adopting estate roads and sewers with an aim to put measures in place that will streamline the process and make the procedures more transparent, initially by an investigation of introducing a District-wide register of un-adopted roads and sewers.</p> <p>Working Group held meeting with the Principal Building Control Officer.</p>				
	<p><b>4/12/07</b></p> <p>Further meeting to be held with Head of Planning Services, Projects and Assets Manager and representatives Highway authority.</p>				<p>Meeting arranged.</p>
	<p><b>5/02/08</b></p> <p>Councillor Mrs P A Jordan appointed onto the Working Group in place of the late Councillor Mrs C A Godley.</p>				<p>Meeting held on 11/04/08.</p>
	<p><b>4/03/08</b></p> <p>Owing to their interests in the study, Councillors M F Shellens and J S Watt were appointed on to the Working Group.</p>				<p>Meetings held on 24/07/08 and 16/12/08.</p>

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03/06/08	<b><u>Adoption of Roads and Sewers (Cont.)</u></b>		Investigations ongoing. Meeting held on 29 <sup>th</sup> January 2009 with the Head of Planning Services and a representative from the County Council's Highways Development Control Team on 29 <sup>th</sup> January 2009. This item appears elsewhere on the Agenda.	3/02/09
5/12/06	<p><b><u>Grant Aid</u></b></p> <p>Study to be undertaken into the processes in applying for grant aid and the effectiveness of grant schemes.</p> <p>Details of all grant schemes requested.</p> <p>Review of Small Scale Environmental Improvement Schemes to be undertaken.</p>	Information requested.		
3/4/07	Details of all grant schemes considered. With the exception of Shopmobility, the Working Group undertaking the review of the Small Scale Environmental Improvements scheme was requested to examine the schemes' criteria, publicity, application process, officer involvement and approval process.	Meeting arranged.	Meeting held on 24/10/07 to plan further study work.	
4/12/07	Review of Small Scale Environmental Improvements Scheme completed.	Meeting held on 1/02/08.		

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	<p><b><u>Grant Aid (Cont.)</u></b></p> <p>Working Group awaiting further information on other grant schemes administered by the Council.</p> <p>Details of grant schemes circulated. Meetings to be held with various Heads of Service to discuss capital and revenue grant schemes falling within their remits. Investigations nearing completion.</p>	<p>Meetings held on 20/03/08, 26/03/08, 7/05/08, 24/07/08 and 24/10/08.</p>	<p>The Working Group's concluding report considered at Panel's November meeting and considered by the Cabinet on 29<sup>th</sup> January 2009. Councillor P G Mitchell was nominated to present the report to the Executive.</p>	
<p><b>2/09/08</b></p>	<p><b><u>Call Centre Monitoring</u></b></p> <p>Following recent changes to the Panel's remit (with effect from 1<sup>st</sup> September 2008), Call Centre Monitoring has now been transferred over from the Service Support Panel to the Service Delivery Panel. Quarterly performance reports to be circulated informally to Members of the Panel (June and November of each year) and an Item included on the Agenda every 6 months in future (February and September of each year). Since the formation of the Customer Service Team in February 2008, quarterly performance reports for the Customer Service Team are now produced, incorporating Call Centre statistics.</p>			

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	<p><b><u>Call Centre Monitoring (Cont.)</u></b></p> <p>Requests made for future performance reports to incorporate additional information relating to the number of unanswered telephone calls received by the Call Centre and the number of enquiries that were not the responsibility of the District Council.</p>	<p>Formal report to be considered at Panel's February meeting.</p>	<p>This item appears elsewhere on the Agenda.</p>	<p><b>03/02/09</b></p>
<p><b>2/09/08</b></p> <p><b>07/10/08</b></p> <p><b>04/11/08</b></p>	<p><b><u>ICT Developments</u></b></p> <p>Remit transferred over from the Service Support Panel in September 2008.</p> <p>Update on Flexible Working Strategy to be received at October Panel meeting.</p> <p>Requests made for ICT Strategy and Web Strategy to be circulated via email to Panel Members as soon as they were available.</p>	<p>Web Strategy circulated on 12/12/08. ICT Strategy circulated 21/01/09.</p>	<p>Presentation received at the Panel's October meeting.</p>	
<p><b>2/12/08</b></p>	<p><b><u>Future Governance of Hinchingsbrooke Hospital: Consultation Arrangements</u></b></p> <p>Subject was drawn to the attention of the Panel by the Chairman who requested that the subject should be raised at the Panel meeting, in preparation for the</p>			

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6/01/09	<p><b><u>Future Governance of Hinchingbrooke Hospital: Consultation Arrangements (Cont.)</u></b></p> <p>forthcoming consultation on the future governance of Hinchingbrooke Hospital.</p> <p>Dr Stephen Dunn, Hinchingbrooke Next Steps Project Co-ordinator and Ms Jessica Bawden, NHS Cambridgeshire attended the Panel's January meeting to provide background to the consultation. Advised the Panel that the consultation was likely to commence at some point in the middle of the current calendar year.</p>	Panel to partake in the consultation when it emerges. Matter to be raised at a future Panel meeting.		
2/12/08	<p><b><u>Care Quality Commission</u></b></p> <p>The Panel submitted a response to the Commission's Enforcement Policy. Requested that a representative should be invited to attend a future Panel meeting to deliver a presentation on the work of the Commission and how the document fits into the wider health service framework. Advised that the Commission will not begin operating until 1<sup>st</sup> April 2009.</p>	Invitation to be extended to the Commission in April 2009.		



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<p><b>14/05/08</b></p> <p><b>02/09/08</b></p>	<p><b><u>Corporate Plan – Growing Success</u></b></p> <p>Councillors Mrs M Banerjee, S J Criswell and P G Mitchell appointed to Corporate Plan Working Group.</p> <p>In considering the Review of Growing Success the Corporate and Strategic Framework Panel decided to extend the Corporate Plan Working Group's remit by requesting it to investigate the cost implications of each priority area identified within the Corporate Plan. A suggestion has been made to invite Heads of Service to a future meeting to discuss their contributions in achieving the Council's objectives.</p>	<p>Meetings held in June and July to review the Corporate Plan.</p> <p>Bi-annual reports to be submitted to Overview and Scrutiny Panels.</p> <p>Financial information to be considered at future Working Group meetings. Meeting arranged for 26<sup>th</sup> February 2009.</p>	<p>Report due to appear before Panel in March.</p>	<p><b>3/03/09</b></p>
<p><b>5/11/08</b></p>	<p><b><u>Promoting Better Health In Older People Through Physical Activity</u></b></p> <p>Progress report requested for submission to a future Panel meeting outlining the progress made to date since the conclusion of the study.</p>	<p>Report requested with the Head of Environmental and Community Health Services and the Leisure Centres Co-ordinator.</p>	<p>This item appears elsewhere on the Agenda.</p>	<p><b>03/02/09</b></p>



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	<p><b><u>Forward Plan (Cont.)</u></b></p> <p><b>Leisure Facilities Strategy</b></p> <p>Requested that the report should be considered at a future Panel meeting.</p>		Due to appear before Panel in April 2009.	<b>7/04/09</b>